

ANNUAL MEETING OF THE CONGREGATION

WESLEY-KNOX UNITED CHURCH
91 ASKIN STREET | LONDON, ONTARIO N6C 1E7
SUNDAY, FEBRUARY 9, 2014

Cathie Banks, chair

AGENDA

1. Constitution of meeting and invocation
2. In Memoriam
3. Minutes of February 3, 2013 Annual Meeting
4. Pictorial Review 2013: John McFall
5. Acceptance of reports as printed
6. Financial Report for 2013: Robert Hahn, treasurer
7. Budget for 2014: Robert Hahn, treasurer
8. Mission and Service Budget Allocation
9. Nominations
10. Liability motion from the Trustees
11. New Business
12. Appreciations
13. Adjournment
14. Benediction

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Open doors,
Open hearts,
Open minds...



KINGDOM OF GOD

The Kingdom of God is justice and peace and joy in the Holy Spirit.
Come Lord, and open in us the gates of your Kingdom.

Amen

UBI CARITAS

Where there is charity and love, God is present.
The love revealed in Jesus gathers us into one flock.
Let us rejoice and take delight in him.
Let us attend to and love the living God,
And with a sincere heart, let us love one another.
Amen

PRAYER

This is a day that God has made.
Let us rejoice and be glad in it.
Let us count our many blessings.
Let us be grateful for the
 incredible gift of life.
Let us be grateful for the capacity
 to see, feel, hear and
 understand,
And let us be especially grateful
 for the ties of love which
 bind us together,
Giving dignity, meaning, worth
 and joy to all of our days.
Amen

LIFE IS SHORT

Life is short and we do not have too much time to gladden
 the hearts of those who travel the way with us,
So be swift to love and make haste to be kind,
 that love and life, peace and joy, hope, light
 and justice too might emerge in us,
 and through us go out to people everywhere.
Amen

OUR MISSION

Wesley-Knox United Church is a community of Christians which, through God's love, welcomes and nurtures everyone.

Our vision is...

- Being an open, welcoming church that embraces diversity.
- Being a church with a strong commitment to mission and outreach.
- Being a church where participation is encouraged and made easy.
- Being a teaching church that, for all ages, feeds the mind and spirit.

"Open doors, open hearts, open minds..."

FROM OUR MINISTER



When I think back over the last year at Wesley-Knox, a feeling of warmth fills my spirit. I can reflect on relationships that have been built and nurtured, on children and youth who we have seen emerge with great energy, on faith that has deepened, on prayer that has invited others in, on music that has moved many to tears, on a community that has striven to follow God's call. We are so blessed to be part of a vibrant, life-giving, embracing community of faith and for that I am so grateful to God.

As you read through this Annual Report, I know that you will see many numbers, facts and details. I am not as certain that you will be able to see the faces that are behind them. This year I have been amazed by the dedication, commitment and creativity of those who make up the Official Board, Council and committees of this congregation. We have had many conversations about who we are and how we want to engage in ministry and people are responding to those conversations. Committees are looking at ways they can respond to an active and growing congregation and there are continued conversations about how Wesley-Knox can reach into the community in more intentional ways. Our volunteers, in many capacities, give so much of themselves. Our community meals are hosted with warmth and energy. Our choirs are simply phenomenal. People are welcomed into our building on Thursday evenings and Sunday mornings, and I can honestly say I don't think there are children and youth in many other churches who receive as much love and commitment from their volunteer teachers and leaders as the children and youth at Wesley-Knox receive.

This year it has also been a personal blessing to come to know our staff team better and to watch as we have supported, encouraged, challenged and inspired one another in all areas of ministry. I don't believe I have ever seen Sandra without a smile on her face, and her warmth and joy are always contagious. Heather is our "hub" who keeps us organized with everything running smoothly, and the sound of her laughter can often be heard in the halls. Doug is always the voice of wisdom, compassion and grace, and I am grateful for the opportunity to share in ministry with him. Mary Bee always seems to be working behind the scenes in her gentle and welcoming way. I am amazed by how she knows everyone—children and parents alike—by name and the ways in which her faith shines through in all she does. Karen continues to inspire people of all ages with her ability to bring music to life and encourage a love of good music. But it is Karen's faith, her theology and the depth with which she does all she does, that I have most appreciated coming to know this year. And the excitement that Barb inspires in our Sunday School and young children's music programs is contagious. Our young people love to come to church, and they know that with Barb they receive a genuine and inviting welcome. Barb's role continues to diversify and grow, and we are blessed with the gifts of leadership and creative energy that she brings to Wesley-Knox.

During 2013, as for the last four years, Wesley-Knox has been blessed with the dedicated and tireless leadership of our Chair of Council and Official Board, Cathie Banks. Many of you may not know that Cathie tries to attend many committee meetings to offer her support and to share ideas. She works hard and often takes on responsibilities over and above those of chair. She has encouraged the Official Board to do long-term planning and has helped to streamline many of the tasks that are done. As a congregation we have benefitted greatly from Cathie's leadership, her sense of humour, her ability to celebrate, and her love of this church.

Thank you, all of you who are part of this faithful and nurturing community of faith. As we follow God's call together and as we live as Christ's hands and feet, I pray that we will feel God's Spirit moving in and among us all. Peace.

Rev. Tracy Crick-Butler, minister

January 2014

WESLEY-KNOX UNITED CHURCH STATISTICAL REPORT

JANUARY–DECEMBER 2013

Received into Membership by profession of faith	6	Our Congregational Roll	
Received into Membership by transfer	9		
Removed from Membership by death	19	Households	313
Baptisms	20	Members	417
Marriages	5	Adherents	50

ANNUAL MEETING OF THE CONGREGATION

IN MEMORIAM

In loving memory of those from Wesley-Knox who entered the presence of their Lord during 2013

Eva Mary Bawden	Trevor Brooks	Robert Lyle Ford	Laurel Marie Fortin	Ruby George
Ardith Marion Heller	Olga Hall	Nora Herbert	Blanche Jarman	Robert Willoughby Johnston
Mary Jaffray MacDonald	Robert Kendall McLarty	Margaret McLeod	Ruby Powell	
Dona Preston	Ralph Douglas Stoye	Alec Milton Whitfield	Sadie Margaret Whitfield	

In life, in death, in life beyond death, God is with us. We are not alone.—United Church New Creed

WESLEY KNOX UNITED CHURCH
MINUTES OF THE ANNUAL MEETING OF THE CONGREGATION
SUNDAY, FEBRUARY 3, 2013

- 1. Constitution of Meeting and Invocation:** Cathie Banks duly constituted the 2012 Annual Meeting by calling all members and adherents with the understanding that all people with full membership in our congregation have the right to vote on any motions presented today. Rev. Tracy Crick-Butler opened the meeting with a prayer. Cathie Banks served as chair. She thanked the UCW Social Functions Committee and their many helpers for the luncheon and Harry MacLean for producing the Annual Report. She also thanked the Youth Group for entertaining the children with a movie during the meeting. Photo Directory update: The first draft was received and was mailed back last Monday night. It may be another four weeks before final copies are received.
- 2. In Memoriam:** Cathie Banks read the names of members of the congregation who had entered into the presence of their Lord in 2012. This was followed by a moment of silence and prayer.
- 3. Minutes of the Annual Meeting February 12, 2012.** Correction: Item 1 was changed to indicate Rev. David McKane duly constituted the meeting.
MOTION to approve the minutes of the Annual Meeting of February 12, 2012 as printed in the 2012 Annual Report with one correction. **(Helen Campbell/Sue Mennill: Carried)**
- 4. 2011 Pictorial Review:** John McFall, who serves as church photographer, presented the pictorial review. Special thanks to John and all others who contributed photographs. John McFall thanked Brian Dalton for attending various events to take photos. John requested congregational members use the "photomaster" link on the church website to send

him photos. A DVD with all the photos will be kept in the Centennial Parlour and can be borrowed anytime. Cathie Banks requested that, each year, John give a copy of the photo DVD to Ted Leitch to keep in the church archives.

5. Acceptance of Staff, Committee and Group reports as printed

MOTION to accept the Staff, Committee and Group reports as printed in the 2012 Annual Report. **(Lynda Laskey/Sandra Fox: Carried)**

6. Financial Report 2012: Treasurer Bob Hahn presented the report.

MOTION to adopt the Wesley-Knox Financial Report for 2012 subject to audit. **(Bob Hahn/Marilynne McNeil: Carried)**

7. 2013 Budget Proposal: As distributed at the Annual Meeting on yellow paper.

MOTION to adopt the 2013 Budget Proposal. **(Bob Hahn/Bob Read: Carried)**

8. Mission and Service Budget Allocation

MOTION to set a target of \$31,000 as the church objective to raise for the Mission & Service Fund of the United Church of Canada. **(Tony Haworth/Neil Eadie: Carried)**

9. Nominations: Cathie Banks presented the nominations. Note correction on page 12 which should read February 2013. Part One: Continuing Appointments: Trustee Board, Life Members and Official Board elected to 2014 and 2015 plus Official Board re-election to 2016 with new members indicated by a double asterisk**. Welcome to new Board members Heather Bedford, Jeff Fullerton, Ian Hardie, Lynda Laskey and John McFall.

Part Two: General Nominations

Part Three: Official Board Standing Committees, adding Samantha Brennan's name to Christian Education Committee

MOTION: That, with update noted above, all nominations and re-elections proceed as printed in the 2012 Annual Report. **(Susan Smith/Sue Mennill: Carried)**

10. Release of Liability Motion 2013–2014

Douglas McCabe presented this motion on behalf of the Trustees.

WHEREAS the United Church of Canada, through the London Conference and the Middlesex Presbytery, recommends that local congregations annually approve a resolution pertaining to the protection and release of the Board of Trustees in respect of the insurance amounts; and,

WHEREAS the insurance on the buildings and contents is \$9,342,554 on the Property at 91 Askin St, London Ontario, for the insurance period March 1, 2013 to March 1, 2014, and

WHEREAS the Wesley-Knox United Church congregation approved a resolution in respect of this matter for the 2012–2013 insurance year.

THEREFORE be it resolved that the congregation of the Wesley-Knox United Church hereby:

a) Determines and directs that insurance for the Property for Insurance Policy Year March 1, 2013 to March 1, 2014, shall be replacement cost insurance coverage as outlined in paragraph 2 above, based on the latest appraisal done in 2002 and outlined in Policy MMF/1112-864 with the broker Hub International Limited; and

b) Acknowledges that the limits in such Insurance Policy may be less than the full replacement cost of the building and contents insured under the Policy; and,

c) Releases the Trustees of the Wesley–Knox congregation from any obligation to maintain insurance coverage with higher limits than that provided in the Policy, and agrees to indemnify and save harmless the Trustees of the said congregation for all claims with respect to such obligation.

January 15, 2013

MOTION: To accept the liability motion. **(Douglas Scott at Trustees Board meeting/Elizabeth Phoenix: Carried)**

In response to a question, the Trustee Board responded that members would continue to monitor the rising cost of insurance and check out competitive companies and costs.

11. New Business

Cindy Stewart expressed thanks, on behalf of many families, for increasing Barbara McGill's hours, especially considering the many hours that Barbara had been giving to the Sunday School out of her own time.

12. Appreciations: Cathie Banks expressed sincere appreciation to the church staff. Special thanks to Rev. David McKane who extended his stay at Wesley-Knox until just the right choice of minister was made, and to Minister Emeritus Rev. Dr. Doug Ross, Karen Schuessler, Barbara McGill, Mary Bee Haworth, Heather Westbrook, Sandra Alvarez-Rodrigues, and Rev. Tracy Crick-Butler. Neil Eadie, on behalf of the congregation, extended thanks to Cathie Banks for her work as Chair of Council and the Official Board.

13. Adjournment: 1:20 pm. MOTION to adjourn the meeting. (Cathy Grasby/Margaret Eadie: Carried)

14. Benediction: Rev. Tracy Crick-Butler

STAFF, COMMITTEE AND GROUP LEADER REPORTS

DIRECTOR OF MUSIC

The musical life of Wesley-Knox in 2013 continued to expand. The Wesley-Knox Community Choir program, including the Cherub, Primary, Junior Boys, Junior Girls and Mysterium choirs, now serves over 110 children and young people.

All of our choirs sang in church at various times during the year, and also at venues and events outside of our church building. The Cherub and Primary choirs sang Christmas carols at Grandwood Retirement Home. The Primary Choir at the Lighting of the Tree Ceremony in Wortley Village. The Junior Boys Choir sang O Canada at the opening of a London Knights hockey game and the Junior Girls sang the same at the opening of a London Lightning basketball game. Both these events raised funds for the choir program.

In the spring, with the help of director Karen Pincombe, the combined junior choirs performed the musical, "Oh, Jonah!" In the fall, Mysterium sang a full one-hour concert at St. George's Roman Catholic Church for the London L'Arche community's annual Music Night and Silent Auction. Both the Primary Choir and Mysterium competed in the Kiwanis Music Festival and won first prizes. Mysterium also took home the RCCO trophy for Best Church Choir.

Our Senior Choir continues to be one of the most committed groups in the church. This year, its annual Christmas concert with Denise Pelley and the band attracted one of its largest audiences ever—well over 500. And the Turkey Dinner fundraiser headed by soprano Linda Olson, made its biggest profit yet. January saw several members of the Senior Choir plus its director join Wesley-Knox members Jane Roy and Glen Pearson on their annual CASS mission trip to South Sudan. While we were there, amid our many care and outreach activities, we sang four anthems in a joyous church service. It was a fantastic experience that none of us will ever forget.

Our Handbell Choir, under the direction of Cathie Banks, took part in the biennial Ontario Handbell Festival held this year at Western University. They did Wesley-Knox proud.

4 Hearty thanks to the many people who contribute to the musical witness we offer at Wesley-Knox:

Barbara McGill who directs the Cherub and Primary choirs; Mary Bee Haworth who provides us with wisdom and administrative support; Brian Ratcliffe who so often and so beautifully accompanies our Senior and Junior choirs; other volunteer musicians who add so much to our worship including Shawn Spicer and Kelly Webb on trumpet, Karen Pincombe on timpani, and Dave Semple on guitar; Kennedy Kimber-Johnson and Richard Yake, our rehearsal accompanists who, with Neil Eadie, play on Sundays when I am away; Mallory Brennan who coordinates gym time for the junior choirs; Sandy O'Neil Kennedy Kimber-Johnson, Emma Semple and Kimberley Gillespie. who help with Junior and Primary choir rehearsals and M. J. Cooper who had to sew even more choir robes and stoles this year! My deepest gratitude to you all.—Karen Schuessler, director of music

DIRECTOR OF CHILDREN'S AND YOUTH MINISTRY

Things just don't seem to be slowing down for our children and youth, at Wesley-Knox or at Presbytery and Conference level. There is no shortage of faith formation events and no shortage of children and youth eager to engage in them. These activities often entail extensive staff and volunteer commitment, and in many cases, involve travel and staying overnight. As a result, there is inherent risk in these activities for attendees and organizers alike. These days, e-mails and phone calls fly back and forth between local United Churches, full of questions about safe practices and procedures. The good news is that a document on all of this has, for a long time, been in the works at Wesley-Knox and we have already implemented many solid and sensible policies and practices into our programs. We do, however, look forward to having information and forms in one official document! Thanks to our ad hoc Health and Safety Committee (now a standing committee of the Board) and to some document sharing among churches, we have made some excellent headway on a comprehensive policy and we hope to have a first draft out in the New Year. In the future, you may notice a few more forms and signatures required for events. However, we believe that the overriding outcome will be more information and a clearer understanding of the

many events and programs we offer to our young people!

Highlights of 2013 include strong volunteer support, summer students, a vacation bible camp, volunteer orientation, volunteer screening, intergenerational services and events, confirmation, local and global mission projects and many excellent Sunday School classes! Also, we have experienced growth in our Sunday School. In some cases it comes from people new to the area who have received flyers, checked our website and then visited Wesley-Knox. In other cases it is an increase in the number of choir families who are attending worship and fellowship events. Another scenario is families who have moved back into the area! Whatever overall Sunday attendance is up. We have 80 children and youth registered in Sunday School and about 75 attending more or less regularly on Sunday mornings. We are blessed and infused by the energy, enthusiasm, gifts and offerings of these new families and their children.

A special thanks to each and every one of our amazing volunteers for all they bring to their relationships and lessons. It is inspiring to watch these volunteers share their unique gifts and their faith so honestly and openly. Thank you to those who continued with, or stepped into leadership positions this year including Jacqueline Peskett-Courchaine and Melissa Arnett-Eckmier. We so appreciate their capable management of the nursery; to Chris and Melissa Page-Nichols, Lisa Morris, and Susan Ackland for organizing the volunteers for kindergarten through to grade 6; to Brian Mackinnon for managing grades 7 and 8, and to Karen Pincombe for coordinating YouthQuest. These terrific volunteers coordinate and puzzle together schedules ensuring that our awesome teachers are in place every Sunday morning. Thanks also to Liz Milne who coordinates the treats and welcome bags and keeps track of those activity packs—no easy task! Happy New Year!—Barbara McGill, director, Children's and Youth Ministry

BOARD OF TRUSTEES

2013 year was a year of sadness as we and the entire Wesley-Knox congregation grieved and celebrated the great lives of the three long-term Trustee Board members who passed away during the early part of 2013. We were truly blessed to have had the dedication, knowledge and input of Alec Whitfield, Bob Ford and Trevor Brooks for the many, many years that they served on the Board of Trustees. Also this year, the Board accepted with regret the resignation of Betty Read, effective December 31.

A sincere thank-you to these and all former members of the Board of Trustees for their active participation in fulfilling the mandate of our Trustee Board: property maintenance, adequate insurance protection and a sound, balanced fiscal policy that ensures that the capital assets of our church are protected.

In 2013 we welcomed Bob Hahn as a new member of the

Board. In 2014 we will be welcoming Marilynne McNeil and Robert Reid.

Trustee Financial Issues

In addition to providing ongoing financial support of the general operation of Wesley-Knox from its Trustee funds, the Board of Trustees administered the following transactions in its investment portfolio:

- As you can see from the Treasurer's report, the major portion of our Trustee funds, with the exception of \$100,000 in equities are all in Guaranteed Investment Certificates. The equity investments are all in blue-chip stock. As of November 2013, the market value of the equities account was \$137,528.
- For the most part, the GICs are designated for specific church expenses such as the manse fund that helps to pay our minister. There are also funds for disaster relief, special musicians for Sunday services and bussing for seniors, and funds earmarked for Christian Education.

Bequests

In 2013, we received, with thanks, \$2000 from the Winifred Rollins Estate. The Rollins family requested that the bequest be "gifted to the Wesley-Knox Church Organ Fund".

The final release of funds from the Sadie Brooks Estate resulted in a payment of \$627.34. This is our final share of this estate. The total amount gifted to the church by this Wesley-Knox adherent who attended and so much enjoyed the Schuessler Singers' programs was \$8127.34.

We also received, with sincere thanks, a \$25,000 bequest from the Robert Lyle Ford Estate. You will all be aware of the many years of significant contributions that Bob, Virginia and their family have made to Wesley-Knox United Church. Virginia, as executor of Bob's estate, elected to satisfy the terms of the will in the form of an equity which has increased in value since it was received by the Board. In accordance with directions contained in the will, the \$25,000 bequest will be invested and the income generated will be used for the general account purposes of Wesley-Knox United Church. Thank you so much, Virginia, for your continuing financial support of the ministry of our church.

In other financial business, the Trustee Board recommended establishing a Memorial Fund as part of the Heritage Fund where funds contributed in memory of loved ones and invested by the Board of Trustees might be tracked as they accumulate in trust. This recommendation was approved by the Official Board during 2013.

Property

As a result of an insurance liability concern, the Trustee Board, working with the Property Committee, recommended installing stair railings along the south and north walls as well as near the hymnal storage areas on each side of our balcony. The \$4600 plus HST cost of these railings will be paid out of the Capital Improvement Fund. The Official Board approved the recommendation and the railings have now been installed. All persons moving in the

balcony are encouraged to use the railings to ensure safety.

Insurance

The Trustee Board recommends (this was subsequently approved by the Official Board) insuring our building and its contents for the 2013-14 insurance year at replacement cost based upon the most recent (2002) appraisal. This represents a substantial increase in the operating budget for insurance and the Trustee Board is making every effort to ensure that insurance costs are balanced with an adequate coverage. The insured total is now \$9,342,554. This amount consists of our building (\$7,567,142), its contents (400,000), the stained glass (346,500), the organ (1,022,569), and other (6,343).

In other insurance matters, a liability insurance rider was added mid-year to provide coverage so the Hispanic congregation could use our Social Hall on Sunday afternoons.

I take this opportunity to thank all members of the Trustee Board for their many contributions to the Trustee business of 2013. Respectfully submitted.—Ross Rowe, chair

CHRISTIAN EDUCATION COMMITTEE

The Christian Education Committee meets in the Centennial Parlour at 7 pm on the second Wednesday of September, November, January, March and May. Main purpose of this committee is overseeing all levels of Christian Education including the Sunday School and adult education.

This year, major projects included offering the Living the Questions 2 study series, Family Camp at Pearce-Williams Christian Centre, the Christmas Pageant, the Swell, and leading our Junior and Senior youth groups. All of these will continue in 2014.

Our committee wishes to thank all members of our congregation for their ongoing support and participation in the projects and events we organize.—David Lumley, chair

COMMUNICATIONS COMMITTEE

The hard-working committee has been meeting only as required. Responsibilities of this committee include:

- producing the Kindred Spirit Connection newsletter,
- producing the Annual Report,
- producing the annual multi-media review of events and happenings at Wesley-Knox,
- managing publicity promoting Wesley-Knox,
- monitoring the church bulletin boards,
- managing church signage including the outside sign,
- caring for church cameras and related equipment, and
- developing and maintaining all facets of the Wesley-Knox website and Facebook pages.

This year, major initiatives included:

- our seventh Wesley-Knox Annual Report,
- Our seventh multi-media review drawing from over 1000 digital photographs recording the life of Wesley-Knox in 2013,

- five issues of the Kindred Spirit Connection,
- London Free Press ads for Holy Week, Easter, Fall, the Sudan Concert, Advent and Christmas,
- upgrading the underlying software for the Wesley-Knox website including a new photo album function,
- updating content for the website including service bulletins, expanded calendars, news items, sermons and photos,
- a new template to ease preparation of the Annual Report,
- monitoring the Wesley-Knox Facebook Group.

Ongoing projects include:

- developing a new Wesley-Knox logo and “corporate look” for print and online materials,
- photographing all aspects of Wesley-Knox life,
- regular updates to the Wesley-Knox website,
- a members’ portal for the Wesley-Knox website, and
- a template for engaging the Communications Committee.

Thanks to committee treasurer Bob Read, photographer Brian Dalton, webmaster and editor extraordinaire, Harry MacLean, Brenda Lausanne, Debra Lediet, Trevor Johnson and UCW representative Mary Anne van de Vooren for serving on the committee this year. Special thanks to Harry MacLean who quietly contributes so much time, creativity and knowledge to the committee and Wesley-Knox as a whole. Thanks also to Neil Eadie, Bob Read and Linda Olson for their diligent proofreading of the KSC, the Annual Report and our newspaper ads.—John McFall, chair

DISTRICT VISITORS COMMITTEE

Members of the District Visitors Committee include the Sacrament Secretary, the church administrative assistant, UCW representatives and others. This committee meets only three to five times each year as needed. E-mail and telephone keep members in touch and informed.

Main purpose of this committee is to ensure that all families are visited prior to each regular communion. Visitors deliver the Kindred Spirit Connection newsletter and inform the minister of sickness, bereavement and other serious concerns.

The committee also maintains church membership rolls and contact information through the church office. Computer-generated visitor lists are updated and revised following each visitation.

This committee and the minister set our communion dates. Last September, a District Visitors Appreciation Lunch provided visitors and guests an opportunity to ask questions, relay concerns and make suggestions about their work.

Even though electronic communications continue to advance, making it easier for folks to connect with one another, it remains important to maintain personal, face-to-face contact—to make “a kindred spirit connection”. In 2014, as life changes for district visitors, committee members and church members, the District Visitors Committee will

need new visitors. Please consider becoming a district visitor.

Many thanks and blessings to all district visitors and the District Visitors Committee for their efforts and commitment to this ongoing work.—Brenda Smith, chair

HEALTH AND SAFETY

This new standing committee of the Official Board replaces a former ad hoc committee. In December 2013, it had almost finished writing its policy documents. Upon their completion the committee plans to meet only three or four times a year, on an as-needed basis.

Members of the committee include the Director of Children's and Youth Ministry, the church administrative assistant, a representative from each of the Property, Christian Education and District Visitors committees, and two or three members at large.

Main responsibilities of the committee are:

- to ensure all fire and first aid equipment is updated and that emergency procedures will be followed correctly,
- to ensure safe food handling procedures on our premises,
- to ensure that building safety issues are addressed cooperatively with the Property Committee, and
- to ensure that Duty of Care procedures are carried out with due diligence by all who offer Wesley-Knox programs.

This year's major projects included the mapping of all safety equipment in our building, as well as educating all users of the building about emergency routines. With the assistance of Glen Pearson, all fire extinguishers have been clearly marked and all exit signs will be well lit. Also, twenty people from Wesley-Knox participated in an all-day Food Handler's Certification Course conducted by the Middlesex - London Health Unit. We all passed.

Ongoing projects include maintenance of all our safety equipment. We will also help our Director of Children's and Youth Ministries develop appropriate screening and training procedures for our Sunday School volunteers. Our Risk Management Document is a work in progress, as we learn all the appropriate procedures concerning permission forms and privacy of information. Right now, we are working on a third draft and hope to have a final draft for the Official Board early in 2014. Once approved, it will be reviewed annually.

Special thanks to Barb McGill, our Director of Children's and Youth Ministries, for researching the legalities re Wesley-Knox's responsibilities as it delivers its many programs, and to Cindy and Brian Mackinnon for sharing their wisdom as part of the original ad hoc team.—Cathie Banks, chair

FINANCE COMMITTEE

The Finance Committee normally meets in the Centennial Parlour at 7:30–9 am on the second Wednesday of every month. Coffee is served!

Main responsibility of this committee is to set the church budget and oversee the day-to-day finances of the church.

We also work closely with the Stewardship Committee to promote local giving to support our budget. Specific responsibilities include:

- setting and tracking the annual budget,
- supporting ad hoc initiatives that fall outside the budget,
- working with the Treasurer to set policies and define governance on financial matters, and
- coordinating special fundraising efforts within the congregation.

We have an engaged and committed committee that remains unchanged for 2014. This is my first year as chair, and it has been a pleasure to work with this committee. I have also enjoyed participating in Council and am impressed with the "inner workings" of the congregation. I think many people share my sense that we are on the right track and that the future looks bright for Wesley-Knox.

Historically, from a financial point of view, we have been challenged to achieve a balanced operating budget. In 2012 we ended with a slight operating surplus for the first time in many years, and preliminary reports indicate that we will finish 2013 in a similar manner. This was largely due to the transfer of several recent bequests into the operating budget. But in 2013, regular givings also grew by 4-5% over the previous year—a very good sign.

The 2014 budget does project a deficit. We have deliberately supported a larger budget for 2014 hoping that the enthusiasm and growth we sense in our church will result in additional givings. Our overall financial position is strong enough to allow for this temporary operating deficit, but in the long term we will need to maintain a balanced budget. Your continued financial support will be needed to maintain and expand the good work of our church.

Special thanks and recognition to Bob Hahn, our treasurer, Al Pauli, our envelope secretary, and Heather Westbrook, our church administrative assistant. Together, they keep all things financial running smoothly.

If you have any questions or concerns on the workings of our committee or the finances of our congregation, please don't hesitate to get in touch with me or any member of the committee.—Jeff Fullerton, chair

MEMBERSHIP DEVELOPMENT COMMITTEE

The Membership Development Committee meets in the chapel at 6:30 pm on the third Tuesday of every month.

The two main purposes of this committee are:

- to expand the number of people who attend our church by becoming a more welcoming and inclusive faith community, and
- to encourage those who already attend to become more involved in the life of Wesley-Knox, especially in its many organizations and committees.

Major initiatives this year included:

- Flyers delivered to Old South London homes

three times during the year, before Holy Week, in the fall and just before Advent and Christmas.

- a Welcome Back Sunday (this year a Sundae Sunday) to facilitate the enrolment process for the Sunday School and bring in people looking for a new church home,
- a welcome book that we encourage visitors and new people to sign. We follow up with a letter of welcome,
- welcome and information bags that are handed out by ushers and greeters to those who are visiting,
- bookmarks listing our major upcoming activities ,
- name tag Sundays on selected Sundays throughout the year so all can learn the names of people they meet, and
- full membership in the Old South Community Organization and involvement in its events.

All these initiatives will continue in 2014.

We would welcome anyone who would like to join our committee and offer new ideas. Special thanks to Sue Mennill and Trevor Johnson who are stepping down from the committee. Thanks also to Diane Brown who has agreed to join and to Kathleen Brennan, Jane Walker, and Harry MacLean who makes our flyers and bookmarks.—Debbi Jarvis, chair

MIDDLESEX PRESBYTERY

Middlesex Presbytery meets at least five times a year—in September, November, February, April and June. Presbytery representatives are also delegates to the London Conference annual meeting in May.

The main purpose of Middlesex Presbytery is to awaken people and congregations to the message of the Scriptures, and to encourage them, through support and compassionate oversight, to fulfil their Christian ministry in the world as revealed in the words and life of Jesus. Middlesex presbytery serves the geographic area of Middlesex County. There are 40 pastoral charges in this county. It is diverse.

All persons of the Order of Ministry and Staff Associates are members of Presbytery. Lay members include elected representatives from pastoral charges (a pastoral charge is a church or sometimes two or more churches served by a single minister), one for every 100 members to a maximum of four); representatives from Middlesex Presbytery UCW; and ten members-at-large appointed by Presbytery.

Presbytery highlights of 2013 include:

- a Division of World Outreach workshop held at Wesley-Knox in October with guest speakers Bill and Karen Butt. They shared some of their experiences as missionaries abroad. Members of attending churches shared information about projects they were involved in. The division also reached its fundraising goal for the Watville Daycare in South Africa. The daycare is now being built!
- a Division of Mission in Canada SLIC (Student Leaders in Congregations) leadership training workshops for youth with the goal of providing youth with low-

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cost leadership training and having local, trained youth leaders available for congregations to hire to run youth programs in their churches. This division also generated great community spirit and raised funds for Mission and Service by selling “Loving, Risking, Serving T-shirts. This T-shirt even went to the Greenbelt Festival in the UK where our moderator, Gary Patterson, wore his T-shirt all four days!

- other interesting workshops included “Becoming an Intercultural Church” and “One Congregation's Experience of Walking the Talk on Sexual Orientation”,

- the Middlesex Presbytery Resource Centre move to 482 Dundas Street (Dundas Street Centre United Church). The new centre was dedicated in November when it held an official grand opening celebration, and

- * finally, some big changes to the way London Conference congregations will carry out their JNAC and search responsibilities. A Ministry and Mission profile can now be completed in about a quarter of the time that a JNAC formerly took. Once completed, the profile is sent to Presbytery and then to Conference where a list of suitable applicants’ names is compiled and sent to the congregation for consideration. There will be a three-year trial to see how this new process works.—Karlene Kimber and Debbi Jarvis, Middlesex Presbytery representatives

MINISTRY AND PERSONNEL COMMITTEE

The Ministry and Personnel Committee meets at the church on Wednesday evenings about five times a year on an as-needed basis.

Main purpose of this committee is to support pastoral relationships through its supervisory functions. Committee members help to build positive, trusting relationships with ministry personnel and other paid staff. Each staff member is assigned a committee member to act as liaison to the committee.

In 2013, the committee developed and implemented a staff handbook. This handbook includes an annual review and goal-setting process. This year was the first year of the review and the feedback from staff was very positive. Also this year, two members of the committee attended Wesley-Knox staff meetings. This provided an additional opportunity for ongoing communication.

In 2014, ongoing initiatives will include attendance at Wesley-Knox staff meetings and continuing to have a member of our committee attend Finance Committee meetings to advocate for the monetary needs of our staff. We will also continue to expand our annual review and goal-setting process.

This has been a busy but rewarding year for our committee. We look forward to the report from the Action Committee as they review the staffing needs of the Church.

Special thanks to all members of the staff for their continuing leadership. Each and every staff member’s

contribution is required to keep the church running smoothly. Finally, special thanks to committee members Cindy Milne-Wren, Margaret Eadie, Freda Evans, David Cooper, and Craig Read for their ideas and contributions.—Ian Hardie, chair

MISSION AND SERVICE COMMITTEE

The Mission and Service Committee normally meets in the chapel at 7 pm on the last Monday of each month.

Main responsibilities of this committee are:

- to encourage contributions to the Mission and Service Fund of the United Church of Canada,
- to lead selected outreach projects on behalf of the congregation, and
- to educate our church community in matters related to mission and outreach.

This year, major projects included:

- highlighting the work of the Mission and Service Fund through occasional “Minutes for Mission” during Sunday worship,
- sending a team of thirteen church members on an education and exposure trip to South Sudan in January . This trip was organized by Canadian Aid to South Sudan (CASS),
- providing high school scholarships for two young women in South Sudan,
- during Lent, commissioning the Sunday School children to collect money for Our Sisters’ Place, a local charity that helps women who are homeless or at risk of becoming so,
- planning and leading two worship services: Environmental Sunday on May 5 and Mission Sunday on November 3,
- raising funds to support the work of William Ater, the CASS point-person in South Sudan, through the sale of handmade African crafts at Gathering on the Green in June and a Walk-a-thon in October,
- promoting the annual November Sudan Concert, and
- encouraging contributing to London Food Bank food drives in April and October

Ongoing projects will include supporting William Ater, the two students and our other friends in South Sudan, and encouraging gifts to the Mission and Service Fund.

2013 was an ambitious year and successful year for this committee. In particular we expect that the South Sudan trip will leave a lasting impression on many, and will benefit our church in ways we cannot yet imagine.

Special thanks to Barbara McGill and the Sunday School for their ongoing support. Special thanks also to the people of Wesley-Knox. You have demonstrated incredible commitment to our M and S projects. The committee would also like to recognize the wonderful outreach activities of other Wesley-Knox groups: Wesley-Knox Men, the Out-of-the-Cold team, UCW, and our two youth groups. Together we’re making a difference!—Tony Haworth, chair

PROPERTY COMMITTEE

The Property Committee meets in the chapel at 7 pm on the third Monday of each month with the exception of July, August and December. Main responsibility of this committee is maintenance of our church building.

This year, major projects included replacing the two original flat roofs on the Teresa Street side of the building. Ongoing projects included finishing the capping of the arched windows and hiring a crew to maintain our grounds.

The committee continues to review priorities for future projects. It has begun to review some recurring property-related costs with a view to reducing the overall cost of maintenance.

We have been blessed by the ministry of the Sip ‘n Serve group that meets on selected Wednesday mornings to do routine maintenance around our church. New members are always welcome. Special thanks to Sue Mennill for cleaning out “nooks and crannies” where things have accumulated over the years!

On behalf of the committee and, indeed all of Wesley-Knox, I express our deep-felt thanks to all who keep our church safe and sound.—Chris Mortlock, chair

PROPERTY USE COMMITTEE

The Property Use Committee meets only as needed. Its three members are Chair of Council and Official Board, congregational representative Neil Eadie, and UCW representative Margaret Henderson. Our church administrative assistant, Heather Westbrook, is an ex-officio member.

Main purposes of this committee are:

- to review and/or grant requests from outside groups wishing to rent one or more rooms of our church while adhering to our insurance and rental guidelines, and
- to co-ordinate use of various areas of the church by church and worship groups.

This year, many groups appreciated being able to use our facilities. Our major project was working with the new Hispanic church congregation. This is an ongoing project.

Special thanks to Cathie Banks as she “passes the torch” to Cathy Grasby. Cathie’s knowledge and tact have been of great help to our committee.—Margaret Henderson, chair

STEWARDSHIP COMMITTEE

The Stewardship Committee normally meets in the Centennial Parlour at 7:30 pm on the third Monday of each month.

Main purpose of this committee is to provide leadership to the congregation as it fulfills the stewardship goals of the church. Specifically, the committee is responsible for:

- developing and keeping current a philosophy of stewardship,
- educating the congregation about all aspects of stewardship,

- promoting volunteerism as an expression of stewardship in the congregation, and
- promoting financial stewardship by conducting an annual financial stewardship campaign and regularly reporting to the congregation on financial stewardship matters.

This year, major projects included:

- developing future leaders of our congregation through a series of workshops and events to be conducted over the next two to three years. Planning was completed in collaboration with representatives from the District Visitors Committee and the Membership Development Committee,
- kick-off of a leadership development series with the workshop "Colour Our Congregation" at which individuals explored their leadership style in a simple, easy and fun way. Goal of this workshop was to recognize that everyone participates in leadership in one way or another and has something to offer, and that teams of people work best when all leadership styles are participating, and
- a fall program in which we worked at Sharing the Stories of God's Church: Worshipping, Learning, Caring and Reaching Out. Over four Sundays, the congregation was asked to think about its involvement in and passion for each of these four stories. On Dedication Sunday, October 20, Judith Johnson from Hamilton shared her passion for stewardship with us and we completed our Estimate of Givings cards for 2014. Over 46% of the congregation made a financial commitment towards the work of the church.

Ongoing projects include:

- working throughout the year to encourage people to contribute time and talents to the work of our congregation,
- providing information about legacy giving through periodic bulletin inserts provided by the Financial Development Officer of London Conference, and

On behalf of the congregation, the Stewardship Committee would like to thank everyone for the time, talent and financial resources given to support Wesley-Knox's mission throughout 2013. Each gift and contribution, no matter how small, makes a huge difference in what we are able to accomplish as a congregation. Special thanks to committee members Kathleen Brennan, Donna Goldhawk and Trevor Johnson for their commitment and stewardship as they contributed their ideas this past year; to Vivien White for her invaluable assistance with the Celebration Coffee House; and to Rev. Tracy Crick-Butler for her creative spiritual guidance.—Marilynne McNeil, chair

TRANSPORTATION COMMITTEE

The Transportation Committee meets only as needed. Main purpose of this committee is to coordinate Wesley Wheels which continues to do a wonderful job. Riders are very appreciative of this service. Each Sunday, the

10 Mornington bus brings in about ten riders. The Cherryhill bus has as many as sixteen. Once again in

2013, many people took advantage of the Christmas Eve bus.

There will be a 1:30-pm delayed bus pickup for the February 9 Annual General Meeting. Everyone using Wesley-Wheels is asked to contribute weekly. Please mark your envelopes "Transportation Fund".—Muriel Parkes, chair

UNITED CHURCH WOMEN

The United Church Women's executive meets five times each year. Individual UCW units meet once a month except during July and August. Times and locations of meetings may be found on the Wesley-Knox website.

Main purpose of UCW is to unite the women of the congregation in study, fellowship and service. The major project this year was raising \$18,000 to buy new tables and chairs for the Social Hall. Money was also raised to support the ongoing work of several London-area charities.

Ongoing projects include making apple pies, turkey pies, goodies and cards, planning and running the fall Harvest to Holiday Festival and the annual Garage Sale in the spring. There will be more projects as they come up.

Thanks to all who made 2013 an enjoyable year. We look forward to more fun times in 2014 as we work on our many projects. Special thanks to all for your help as this is a new adventure for me.—Lynda Laskey, UCW president

WESLEY-KNOX MEN

Wesley-Knox Men meet for breakfast at the Family Circle Restaurant, 147 Wellington Street at Grey at 8:30 am on the first Sunday of each month.

Main responsibilities of this group are:

- to prepare and serve a monthly community breakfast from September to June,
- to raise funds for the Community Breakfast Program,
- to serve refreshments to the congregation after one Sunday service each month, and
- to provide an informal social atmosphere for men of all ages and walks of life.

In 2013, in addition to the monthly community breakfasts, major projects included a February Pancake Supper and an October Ham and Scalloped Potato Dinner.

This informal group has been functioning for over fifteen years. It is part of the community breakfast program shared by five South London churches: St. Martin of Tours Roman Catholic, St. James Westminster Anglican, Calvary United, Wesley-Knox United and Elmwood Avenue Presbyterian. The group has no executive. It relies on donations and fundraising events to finance its work. Some of its volunteers come from outside the congregation. Special thanks to several women who are a key part of the team and help to make the breakfast program run so well.—Neil Eadie

WORSHIP COMMITTEE

The Worship Committee meets in the chapel at 6:30 pm

on the first Thursday of each month. This year we took a break during the summer and did not meet in July or August.

Main purpose of this committee is to give direction and support to the Minister and the Director of Music as they plan worship services throughout the year. We review past services and address concerns. When the Minister is away we arrange for ministers or guest speakers to conduct our worship. We also maintain the pew cards and candles in the sanctuary and schedule the ushers and greeters.

In 2013, the committee conducted a training session for ushers and greeters. Harry MacLean explained how to operate the sound system and Nancy Hardie offered ideas on how to be more welcoming to those who visit our church. Some on our committee also helped Rev. Tracy Crick-Butler create a "Celebrating Life" pamphlet for families that are making funeral preparations. This pamphlet, which outlines the procedures and costs associated with having a funeral and reception at Wesley-Knox, should be helpful both to families and funeral directors.

In the New Year, the Worship Committee will develop policies and procedures to ensure that, in the event of a major snowstorm, church members will be notified promptly

if the church is closed. A telephone tree for those unable to access the church website will be included. Also, in coordination with Sacrament Secretary Doug McCabe, Rev. Tracy Crick-Butler will conduct a workshop for those reading scripture. An expert will train speakers not just to read scripture but to proclaim it.

The Worship Committee continues to have lively discussions regarding improving the sound system, adding screens to our sanctuary, creating a guild to maintain our sanctuary, and copyright issues. To date, the committee has not proceeded with any of these ideas. They are possibilities for future projects.

Worship at Wesley-Knox United Church remains a dynamic and meaningful experience. Our Minister, Rev. Tracy Crick-Butler, offers inspirational and soul-confirming sermons that provide lessons to live by. We are blessed with a fantastic music department led by our Music Director, Karen Schuessler, which provides wonderful choral and instrumental music every Sunday. With such hard working professionals at the helm, it is a pleasure to be on the Worship Committee and support them in their wonderful work.—Sandra Fox, chair

2014-2015 RELEASE OF TRUSTEES MOTION

WHEREAS the United Church of Canada, through London Conference and Middlesex Presbytery, recommends that local congregations annually approve a resolution pertaining to the protection and release of the Board of Trustees in respect of the insurance amounts; and

WHEREAS the insurance on the buildings, contents, stained glass, organ, and other property located at 91 Askin St, London Ontario (the Property) will be \$9,342.554.00 for the insurance period of March 1, 2014 to March 1, 2015; and

WHEREAS the Wesley-Knox United Church congregation approved a resolution in respect of this matter for the 2013–2014 insurance year.

THEREFORE be it resolved that the congregation of the Wesley-Knox United Church hereby:

- a) Determines and directs that the insurance for the Property for Insurance Policy Year being March 1, 2014 to March 1, 2015 shall be replacement cost insurance coverage as outlined in Paragraph 2 above, based upon the latest appraisal done in 2002 and as outlined in Policy MMF/1112-864, with the broker Hub International Limited; and
- b) Acknowledges that the limits in such Insurance Policy may be less than the full replacement cost of the Property insured under the Policy; and,
- c) Releases the Trustees of the Wesley–Knox congregation from any obligation to maintain insurance coverage with higher limits than that provided in the Policy, and agrees to indemnify and save harmless the Trustees of the said congregation for all claims with respect to such obligation.

This resolution will be presented by Douglas McCabe for consideration by the congregation at the February 9, 2014 Annual Meeting of the congregation of Wesley-Knox United Church, London. To be moved and seconded.

Once Jesus was asked by the Pharisees when the kingdom of God was coming and he answered, "The kingdom of God is not coming with things that can be observed, nor will they say, 'Look, here it is!' or 'There it is!' For, in fact, the kingdom of God is among you."—Luke 17:20-21 NSRV

PART ONE: NEW AND CONTINUING APPOINTMENTS

TRUSTEE BOARD

Darryl Banks	Rev. Tracy Crick-Butler	Bob Hahn	Carl Hearn	Lynda Laskey
Doug McCabe	Marilynne McNeil	Paul Mullen	Elizabeth Phoenix	Rob Reid
Ross Rowe, chair	John Rushton	Doug Scott		

LIFE MEMBERS OF THE OFFICIAL BOARD

McEwan Bryce	June Clark	Neil Eadie	Verna Ewer	Virginia Ford
Jean Hay	Carl Hearn	Marion Hearn	Bernie Jackson	Sue Mennill
Gwen Miners	Paul Mullen	Betty Read	Robert Read	Ross Rowe
John Rushton	Ruth Rushton	Aileen Symington	Orwell Thornton	Wilson Thornton

OFFICIAL BOARD TO BE ELECTED* OR RE-ELECTED TO 2017

Samantha Brennan*	David Cooper*	Margaret Eadie	Debra Eppel*	Sandra Fox
Tony Haworth	Margaret Henderson	Sheila LeClair*	Barbara McGill	Chris Mortlock
Glen Pearson	Elizabeth Phoenix	Craig Read	Jane Walker	

OFFICIAL BOARD ELECTED EARLIER TO 2016

Heather Bedford	Eileen Cook	Jeff Fullerton	Cathy Grasby	Bob Hahn
Ian Hardie	Debbi Jarvis	Karlene Kimber	Lynda Laskey	David Lumley
Harry MacLean	May McAllister	Doug McCabe	John McFall	Marilynne McNeil
Ron Olson	Helen Ross	Paul Stewart		

OFFICIAL BOARD ELECTED EARLIER TO 2015

Cathie Banks	Kathleen Brennan	Michael Cottam	Trevor Johnson	Jessie Lanteigne
Ted Leitch	Al Pauli	Mary-Janet Ross	Sandy Sershall	Brenda Smith
Cindy Stewart	Linda Wilcox			

PART TWO: GENERAL NOMINATIONS

Chair of Council and the Official Board: Cathy Grasby

Vice-chair of Council and the Official Board: vacant

Secretary of Wesley-Knox Official Board: Linda Wilcox

Secretary of Wesley-Knox Council: Neil Eadie

Treasurer: Bob Hahn

Sacrament Secretary: Doug McCabe

Archivist: Ted Leitch

Presbytery Representatives: Karlene Kimber and Debbi Jarvis

PART THREE: OFFICIAL BOARD STANDING COMMITTEES

Note: The Minister is an ex-officio member of all committees except Ministry and Personnel. The Music Director is an ex-officio member of the Worship Committee. The Director of Children's and Youth Ministry is an ex-officio member of the Christian Education Committee. The church's Administrative Assistant is an ex-officio member of both the District Visitors and the Property Use committees.

CHRISTIAN EDUCATION

Samantha Brennan, chair	David Lumley	Elizabeth Mortlock	Helen Ross	Mary-Janet Ross
Cindy Stewart	Amanda-Lynn Stublely	Jane Walker		

COMMUNICATIONS

Debra Coates-Lediet	Brian Dalton	Trevor Johnson	Brenda Lausanne	
John McFall, chair	Harry MacLean	Robert Read	Mary Anne van de Vooren	

DISTRICT VISITORS

Heather Bedford, chair	Kathleen Brennan	Gail Bright	Neil Eadie	Heather Westbrook
Doug McCabe	Robert Reid	Rev. Dr. Douglas Ross	John Rushton	Ruth Rushton
Sandy Sershall	Brenda Smith			

FINANCE

Cathie Banks	Jeff Fullerton, chair	Bob Hahn	Ian Hardie	Sheila LeClair
Ted Leitch	Marilynne McNeil	Sue Mennill	Paul Mullen	Al Pauli
Ron Olson				

HEALTH AND SAFETY

Cathie Banks, chair	Heather Bedford	Barbara McGill	Sue Mennill	Paul Stewart
Heather Westbrook				

MEMBERSHIP DEVELOPMENT

Kathleen Brennan	Diane Brown	Debbi Jarvis, chair	Harry MacLean	Jane Walker
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MINISTRY AND PERSONNEL

David Cooper	Margaret Eadie	Freda Evans	Ian Hardie, chair	Cindy Milne-Wren
Craig Read				

MISSION AND SERVICE

Jacob Baynham	Sheila Carson	Mary Bee Haworth	Tony Haworth, chair	Sheila LeClair
Tara Pegg	Margaret Logan	Glen Pearson	Karen Pincombe	Brian Ratcliffe
Jessie Read	Jane Roy	Susan Smith		

PROPERTY

Tom Brown	Neil Eadie	Chris Mortlock, chair	Paul Mullen	Ron Olson
Susan Smith	Paul Stewart	Jason Taylor	Andrew White	

PROPERTY USE

Neil Eadie	Cathy Grasby	Marg Henderson, chair		
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STEWARDSHIP

Donna Goldhawk	Martin Horak	Trevor Johnson, chair	Marilynne McNeil	Chris Nichols
Shawn Spicer				

TRANSPORTATION

Muriel Parkes, chair	Lynda Laskey	Jim Neville	Sharon Neville	
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WORSHIP

Eileen Cook	Jane Fenwick	Sandra Fox, chair	Nancy Hardie	Harry MacLean
Dean Morris	Chris Mortlock	Adam Read	Jason Taylor	

Wesley Knox United Church

Financial Statements December 31, 2013

Wesley Knox United Church

Statement of Operations and Accumulated Surplus - Operating Fund Year ended December 31, 2013

	Budget 2013	2013	2012
	\$	\$	\$
Receipts			
Donations for local church	227,000	236,922	227,213
Rental income	5,000	3,420	3,956
Donations for Sunday bus	3,000	5,491	7,976
Other income	<u>2,000</u>	<u>462</u>	<u>1,049</u>
	237,000	246,295	240,194
Disbursements			
Committees:			
Ministry and Personnel	195,195	201,142	163,405
Worship and Service	12,080	14,259	16,148
Property Maintenance	12,450	15,426	21,346
Christian Education and Sunday School	2,520	3,449	3,151
Mission and Service	1,340	171	896
Communications	3,400	3,087	3,752
District Visitors	360	95	298
Stewardship	1,500	1,217	849
Health and Safety	-	460	-
Heat, light and water	20,000	15,432	14,014
Insurance	10,500	12,485	9,649
Administration	9,000	12,262	9,502
Municipal taxes	500	505	505
Sunday bus	15,000	12,584	13,752
Presbytery assessment	<u>11,115</u>	<u>10,215</u>	<u>11,115</u>
	294,960	302,789	268,382
	(57,960)	(56,494)	(28,188)
Deficiency prior to transfers from Trustee Fund			
Transfers from Trustee Fund:			
Interest	15,000	15,097	15,776
Sunday bus subsidy	12,000	7,093	5,776
Ministry and Personnel subsidy	7,000	6,966	6,876
Estate contributions (Note 4)	<u>7,000</u>	<u>27,762</u>	<u>-</u>
	41,000	56,918	28,428
	(16,960)	424	240
Surplus (deficiency) for the year			
Accumulated surplus, beginning of year		<u>240</u>	<u>-</u>
Accumulated surplus, end of year		664	240

Wesley Knox United Church

Statement of Financial Position - Operating Fund
December 31, 2013

	2013	2012
	\$	\$
Assets		
Current assets		
Cash	26,142	66,391
Due from Trustee Fund	27,814	8,590
GST/HST recoverable	<u>9,055</u>	<u>7,690</u>
	<u>63,011</u>	<u>82,671</u>
Liabilities and Accumulated Surplus		
Current liabilities		
Accrued liabilities	1,003	4,132
Choir funds (Note 1)	21,964	20,092
Special purpose funds (Note 2)	<u>28,212</u>	<u>37,605</u>
	51,179	61,829
Capital improvement fund (Note 3)	11,168	20,602
Accumulated surplus	<u>664</u>	<u>240</u>
	<u>63,011</u>	<u>82,671</u>

Wesley Knox United Church

Statement of Financial Position - Trustee Fund
December 31, 2013

	2013	2012
	\$	\$
Assets under care of Trustees		
Investments		
TD Canada Trust	111,380	111,380
RBC Dominion Securities (Market 2013 \$999,507; 2012 \$939,767)	<u>960,606</u>	<u>918,379</u>
	1,071,986	1,029,759
Property and furnishings	<u>1</u>	<u>1</u>
	<u>1,071,987</u>	<u>1,029,760</u>
Funds under care of Trustees		
Trustee funds		
Heritage	715,547	501,284
Manse	120,000	321,892
General	<u>70,387</u>	<u>84,480</u>
	905,934	907,656
Property and furnishings	<u>1</u>	<u>1</u>
Due to Operating Fund	27,814	8,590
Endowments		
Fletcher Estate - Mission and Service	10,958	10,958
Sheriff Estate - Music program	50,000	50,000
Trustees - Disaster Relief	52,280	52,555
Robert Ford Estate - Operating	<u>25,000</u>	<u>-</u>
	138,238	113,513
	<u>1,071,987</u>	<u>1,029,760</u>

Wesley Knox United Church

Schedule of Trustee Funds
Year ended December 31, 2013

	Heritage \$	Manse \$	General \$	Total \$
Balance, beginning of year	501,284	321,892	84,480	907,656
Revenue				
Memorial donations	9,231	-	-	9,231
Estate of Robert Ford	25,000	-	15,325	40,325
Investment income	13,301	8,437	6,660	28,398
	<u>47,532</u>	<u>8,437</u>	<u>21,985</u>	<u>77,954</u>
Expenditures and transfers				
Purchase defibrillator	2,600	-	-	2,600
Benevolent fund	-	-	595	595
Estate of Robert Ford to Endowment	25,000	-	-	25,000
Estate of Robert Ford to operating fund	-	-	15,325	15,325
Estate of H. Kennedy to operating fund	-	-	7,000	7,000
Operating fund - Minister	-	-	6,966	6,966
Operating fund - Sunday bus	-	-	7,093	7,093
Operating fund - interest	-	8,437	6,660	15,097
Transfer within trustee fund	(201,892)	201,892	-	-
Transfer within trustee fund	7,561	-	(7,561)	-
	<u>(166,731)</u>	<u>210,329</u>	<u>36,078</u>	<u>79,676</u>
Balance, end of year	<u>715,547</u>	<u>120,000</u>	<u>70,387</u>	<u>905,934</u>

The General Fund is allocated as follows:

Centennial Fund - Transportation	23,411
Estate of H. Kennedy - Sunday School	6,976
McKay Foundation	<u>40,000</u>
	<u>70,387</u>

The Heritage Fund includes the Wesley Knox Memorial Fund. The balance in the Memorial Fund at December 31, 2013 was \$9,259 (2012 - \$2,628).

Wesley Knox United Church

Notes to Financial Statements
Year ended December 31, 2013

1. Choir funds

	General \$	Gowns \$	Total \$
Balance, beginning of year	11,092	9,000	20,092
Christmas Concert	2,002	-	2,002
Turkey dinner	2,344	-	2,344
To Sudan Fund	(873)	-	(873)
To UCW	(873)	-	(873)
To Arts for All Kids	(400)	-	(400)
Purchase tympani drums	(1,273)	-	(1,273)
Donations	945	-	945
Transfer to gowns fund	(1,000)	1,000	-
Balance, end of year	<u>11,964</u>	<u>10,000</u>	<u>21,964</u>

2. Special Purpose Funds

Special purpose funds are funds that have been received from the congregation to be used for purposes other than general operating expenses.

	Balance Dec 31/12	Receipts	Disbursements	Balance Dec 31/13
Budding Artists (Sudan)	450	150	(600)	-
Brooks Estate (Operating fund)	7,500	-	(1,500)	6,000
McKay Foundation (Operating fund)	2,699	1,238	(3,937)	-
Organ	9,208	2,480	-	11,688
Music (K Schuessler)	3,057	60	(3,077)	40
Hand Bell Choir (Instruments)	1,861	3,658	(2,911)	2,608
London Food Bank	-	300	(300)	-
Loonies for Lent (My Sister's Place)	-	775	(775)	-
Sundry (Operating fund)	835	-	(835)	-
Sudan (CASS)	3,546	3,404	(4,557)	2,393
Vacation Bible School	-	1,480	(1,480)	-
Summer Students	-	5,629	(5,629)	-
Benevolent Fund	1,000	595	(595)	1,000
Community Breakfast	2,243	2,535	(1,657)	3,121
Out of the Cold	5,206	1,280	(5,124)	1,362
	<u>37,605</u>	<u>23,584</u>	<u>(32,977)</u>	<u>28,212</u>

Wesley Knox United Church
Budget Proposal for 2014
Annual Meeting February 9, 2014

Approved by Board

15-Jan-14

3. Capital Improvement Fund

	2013	2012
	\$	\$
Balance, beginning of year		34,402
Contributions from congregation - general	20,602	16,333
Contributions from congregation - tables and chairs	18,671	18,069
	<u>6,534</u>	<u>-</u>
Expenditures:		
Windows	45,807	
Tree removal	10,007	8,968
Elevator	-	2,704
Roofing	3,265	-
Balcony Handrails	6,644	-
Tables and chairs	4,781	-
Building	8,324	-
	<u>1,618</u>	<u>2,128</u>
	<u>34,639</u>	<u>13,800</u>
Balance, end of year	<u>11,168</u>	<u>20,602</u>

4. Estate contributions

	2013	2012
	\$	\$
Kennedy Estate	7,000	-
Brooks Estate	1,500	-
McKay Estate	3,937	-
Robert Ford Estate	<u>15,325</u>	<u>-</u>
	<u>27,762</u>	<u>-</u>

5. Mission and Services Fund of the United Church of Canada

In the 2013 fiscal year, Wesley Knox Pastoral Charge contributed \$30,440 (2012 - \$30,128) to the Mission and Service Fund of the United Church of Canada.

Notes	2013 Budget	2013 Actual	2014 Budget proposal	Increase (decrease) in Budget	
Revenue - local church					
1	General givings	227,000	236,922	227,500	500
	Congregation for Sunday Bus	3,000	4,491	4,400	1,400
	Rental income	5,000	3,420	3,200	(1,800)
	Other (UCW Bus, general use)	2,000	1,462	2,000	-
	Total revenue - local church	237,000	246,295	237,100	100
Revenue from Trustee Fund					
2	Interest and operating subsidy	34,000	29,156	30,757	(3,243)
3	Estate contributions	7,000	27,762	13,000	6,000
	Total revenue - Trustee Fund	41,000	56,918	43,757	2,757
	Total revenue	278,000	303,213	280,857	2,857
Expenses					
Committees					
4	Ministry and Personnel	195,195	201,142	205,549	10,354
	Worship and Service	12,080	14,259	12,950	870
	Property Maintenance	12,450	15,426	14,350	1,900
5	Christian Education	2,520	3,449	3,000	480
	Mission & Services	1,340	171	1,340	-
	Communications	3,400	3,087	3,400	-
	District visitors	360	94	360	-
	Stewardship	1,500	1,217	1,600	100
	Health and Safety	-	460	900	900
	Memberships	-	-	800	800
	Heat, light and water	20,000	15,432	16,000	(4,000)
	Insurance	10,500	12,485	13,000	2,500
	Municipal taxes	500	505	600	100
	Administration	9,000	12,262	10,700	1,700
	Sunday bus	15,000	12,584	13,000	(2,000)
6	Vision funding	-	-	20,000	20,000
	Presbytery assessment	11,115	10,215	8,259	(2,856)
	Total expenses	294,960	302,788	325,808	30,848
7	Surplus (Deficit)	(16,960)	425	(44,951)	(27,991)

Notes to 2014 Budget Proposal

- General givings in 2013 exceeded budget. The 2014 budget, similar to 2013, is a base figure that we hopefully will exceed in order to reduce the projected deficit.
- Trustees provide interest from Trustee investments as well as operating subsidy for the Sunday Bus and Ministry and Personnel
- Estate contributions are from the Brooks Estate, The Kennedy Estate, the McKay Foundation and the Estate of Robert Ford
- Ministry and personnel includes a salary increase of 1.5%
- Christian Education includes the Sunday School
- Vision funding is a new budget item for 2014 representing an estimate of additional operating costs that may be incurred in 2014 for new initiatives
- The projected deficit for 2014 is largely due to the conservative estimate of givings, the increase in Ministry and Personnel costs and the allowance for Vision funding for new initiatives. Any increase in general givings would help to reduce the projected deficit. For example, a 5% increase in givings would reduce the projected deficit by over \$11,000.

WESLEY-KNOX UNITED CHURCH WOMEN
GENERAL FUNDS

YEAR TO DATE REPORT | DECEMBER 31, 2013

Assets at beginning of year			
Bank Balance	8,721.07	7,685.94	
Investments	2,651.31	<u>0.00</u>	
	4,122.71		7,685.94
Receipts			
Unit Returns	778.40		
Harvest Holiday	3,094.98		
Receptions	81.46		
Donations	<u>0.00</u>		
Miscellaneous Income	311.75		
Calendar Sales			
G.I.C & Bank Interest			
G.S.T. Rebate		19,761.68	
Disbursements			
Operating Expenses	1,212.32		
Congregational Purposes	2,426.36		
Community Project Donations	1,500.00		
United Church Donations	1,700.00		
International Project Donations	300.00		
Miscellaneous Donations	50.00		
M&S Objective	4,000.00		
Receipts Net of Disbursements			
Transfer to / (from) Reserve Fund			
Assets at end of year			
Bank Balance	8,573.00		
Investments	6,887.00		
			9,371.94

Receipts Net of Disbursements			
Transfer to / (from) Reserve Fund			
Assets at end of year			
Bank Balance	8,573.00		
Investments	6,887.00		
			9,371.94

WESLEY-KNOX UNITED CHURCH WOMEN
RESERVE FUNDS

YEAR TO DATE REPORT | DECEMBER 31, 2013

Assets at beginning of year			
Bank Balance	4,511.43		
Investments	<u>16,000.00</u>		
			20,511.43
Receipts			
G.I.C & Bank Interest	0.00		
Fundraising - Tables & Chairs	(645.42)		
Out of the Cold	<u>0.00</u>		
Disbursements			
Miscellaneous	0.00		
Out of the Cold	<u>0.00</u>		
Receipts Net of Disbursements			
			(645.42)
Transfer from / (to) General Fund			
			4,000.00
Assets at end of year			
Bank Balance	26,652.27		
Investments	<u>(2,786.26)</u>		
			23,866.01

MEMORIAL FUND
YEAR-TO-DATE REPORT - Dec. 31, 2013

Assets at beginning of year			
Bank Balance	348.45		
Investments	<u>2,000.00</u>		
			2,348.45
Receipts			
Donations	0.00		
GIC & Bank Interest	0.00		
Disbursements			
Receipts Net of Disbursements			
			0.00
Assets at end of year			
Bank Balance	348.45		
Investments	<u>2,000.00</u>		
			2,348.45

IVAH GRAY FUND

YEAR-TO-DATE REPORT - Dec. 31, 2013

Assets at beginning of year			
Bank Balance	721.03		
Investments	<u>7,800.00</u>		
			8,521.03
Receipts			
GIC & Bank Interest & Misc Income	359.81		
Disbursements			
			300.00
Receipts Net of Disbursements			
Assets at end of year			
Bank Balance	780.84		
Investments	<u>7,800.00</u>		
			8,580.84

W-K 2013 SENIOR CHOIR DUES ACCOUNT

Bank balance, Dec. 31, 2012	\$1032.35
Dues for 2012	\$920.00
Total	\$1952.35
Disbursements	\$618.69
Bank balance, Dec. 31, 2013	\$1333.66

Disbursements were for cards, gifts and donations made in memory of choir family members who passed away in 2012, expenses related to the autumn choir retreat, and money transferred to the church's Senior Choir Fund which is separate from this account.—Helen Campbell, choir treasurer

