

**Minutes of Wesley-Knox Leadership Council Meeting
Wednesday, April 15 2020 at 7:00 pm**

In Attendance: Topher Beck, Sheila Carson, Jen Cline, Bob Hahn, Lynda Laskey, John McFall (Chair), Rev Pirie Mitchell, Glen Pearson, Tara Pegg, Alex Walker

Attachments: Minutes of April 1

Item	Summary	Action
1. Gathering, Growing and Grounding	<p>John McFall opened the meeting at 7:09 pm. The meeting was conducted via Zoom. During the COVID-19 crisis, face-to-face meetings are disallowed. Pirie led the group in a prayer.</p> <p>It was noted the congregation should be able to access upcoming meetings via a Zoom link.</p> <p>Correspondence - none</p> <p>MOTION: To approve the minutes of April 1 2020 with one correction Closing sentence should state Pirie not Joyce. (Glen Pearson/Lynda Laskey) CARRIED</p> <p>Business Arising – nothing needing immediate attention.</p>	<p>Sheila to submit a calendar notice for the website and in the weekly newsletter about future LC mtgs.</p>
2. Today's Tasks	<p>Minister's Report Rev Pirie mentioned the new experience of connecting virtually. Appreciate Karen's musical input. Looking forward to working with people when isolation restrictions are lifted.</p> <p>The building is closed until further notice. Below is a summary of what each committee is doing during this unique crisis.</p> <p>Spiritual Life – no update. Services planned till the end of April.</p> <p>Resources & Renewal – April 2 meeting was cancelled. Property Use – No one using the building.</p> <p>Trustees – no update. Meetings are infrequent. It was noted the Minister needs to be invited.</p> <p>Reaching Out – Have been planning the Environmental Sunday service, Data from Faith Profile survey reviewed to see if there are any suggestion of projects.</p> <p>M&P – All staff are still working and being paid. Mallory doing a live posting on Facebook each week. Committee is prepping material for performance reviews. These are presented to staff in June, with a follow-up meeting in the fall.</p> <p>Faith Formation – Concern was raised that COVID-19 would affect Family Camp this June. A request is being made for the</p>	

	<p>down payment (which has already been paid) be applied to June 2021. Programming for Children/Youth: A weekly craft is being sent to families. YouthQuest continues to meet twice a week via Zoom and doing various activities.</p> <p>Adult Education – group study being planned this spring. Details to be advertised.</p> <p>Community Life – no report. Gathering Green is cancelled this year. This committee usually coordinates involvement at the Gathering.</p> <p>Pastoral Care – Although senior care centres are closed to visitors, virtual and telephone visits are being completed. In addition, all congregants are shut in, so connection with more than usual is required. Linda Olson will review the need and determine if additional help is required.</p> <p>Inclusivity and Affirm Discernment – links were sent out via email and posted on the website to self-educate.</p> <p>UCW – There is a concern that the Community of Faith Profile under-represented the contribution that this group makes. Leadership Council made note of this concern. The profile is a living document and could be updated at the next revision – probably January. Phone calls are being made to all members to remain connected.</p> <p>Regional Council– Spring meeting is cancelled. Next meeting is scheduled for the Fall.</p> <p>Treasurer’s Report – Bob is attending webinars about rebates. Business as usual. There needs to be a determination as to whether insurance payments should be paid in full or spread out. ADP (Payroll system) is having some problems processing salaries.</p>	
<p>3. Today’s Tasks</p>	<p>Church Usage, Cleaning, Security Updates Bill Jacklin is making regular checks on the building in compliance with insurance expectations. Door handles, key boxes, surfaces are regularly sanitized.</p> <p>Virtual Wesley-Knox Services are recorded in the church – closely monitored, minimum number of people in the sanctuary. Some parts of the service are recorded off site. Exploring the possibility of live Zoom services. John shared stats from YouTube visits – which were encouraging.</p> <p>Zoom account is working well. The version purchased allows for multiple meetings and no limit on the duration of those</p>	

	<p>meetings. Exploring the possibility of running a Zoom session and having congregants call in to hear the audio.</p> <p>No stats on givings or if funds are coming in on Donation Button. Consideration is being given to customize Canada Helps Form. Pirie will build the givings option into the order of Sunday service.</p> <p>Communication Tree Marilynne and Arlene have developed a schematic communication tree via Committees/groups. There will also be an “Other” group for congregants that are not included in any other group. It will also use texts or phone call. It is both a pastoral care issue and a need to pass on information. Its’ importance is to maintain connectivity. This is really a reincarnation of the District Visitor Committee. It was suggested this project be championed by Community Life.</p> <p>Letter about Finances John to draft a givings appeal letter in the coming week.</p> <ul style="list-style-type: none"> • distribute via email • send a hard copy by Canada Post for those who don’t have an email • insert in the newsletter 	<p>John M to share updated contact info for Community Life.</p> <p>Alex to organize a Zoom meeting with this group.</p> <p>John to share with Leadership Council for feedback.</p>
<p>4. Looking Ahead</p>	<p>Vice Chair Appointment The backup for the Leadership Council Chair – (would be VP but one has not been appointed yet) has not been established.</p> <p>Recognition of Glen Pearson (For this discussion, Glen recused himself) A discussion took place to recognize the outstanding and faithful service of Glen Pearson over this past fall and winter. Recognizing that Glen would not accept any financial recognition for himself, it was decided to make a donation to CASS (Canadian Aid for Southern Sudan) Appreciation was also expressed for Jane Roy, who worked faithfully behind the scenes.</p> <p>MOTION: to donate \$1500 to Canadian Aid for South Sudan (CASS), in lieu of an honoraria, for the leadership and support Glen Pearson provided during the past year. (Lynda Laskey/Alex Walker) CARRIED</p> <p>Barb McGill’s Commissioning Recognition It was confirmed that Wesley-Knox wishes to host a celebration event to recognize Barb McGill’s accomplishment of being commissioned as a diaconal minister. The commissioning ceremony may be delayed – rescheduled due to the COVID pandemic.</p>	<p>Sheila to follow up with Cathie Banks and Bob Hahn.</p> <p>Alex to touch base with Barb</p>
<p>5. Moving Out Into God’s World</p>	<p>Recap/Assignments</p>	

6. Adjournment	The meeting adjourned at 8:42 pm with a closing prayer from Pirie.	
Future Dates:	Meetings Wed Apr 29 7:00 pm Emergency Ad hoc Wednesday May 20 7:00 pm Leadership Council Wednesday Jun 17 7:00 pm Leadership Council	