

**Minutes of Wesley-Knox Emergency Planning Ad Hoc Committee Meeting  
Wednesday, May 27 2020 at 7:00 pm**

In Attendance: Sheila Carson, Jen Cline, Lynda Laskey, John McFall (Chair), Rev Pirie Mitchell, Glen Pearson, Tara Pegg, Alex Walker

Cathie Banks, Mallory Brennan, Liz Dunlop, Bill Jacklin, David Knoppert, Sheila LeClair, Marilynne McNeil, Linda Olson, Arlene Roberts, Karen Schuessler, Ann Stokes

Absent: Topher Beck, Margo Bettger-Hahn, Bob Hahn, Trevor Johnson

Attachments: Minutes of May 20, Terms of Reference for Re-opening Ad Hoc Committee (Draft), Re-opening Report submitted by Pirie

Item	Summary	Action
1. Gathering, Growing and Grounding	<p>John McFall opened the meeting at 7:05 pm. Pirie led the group in prayer. During the COVID-19 crisis, meetings are conducted via Zoom.</p> <p><b>MOTION:</b> to make everyone in attendance be corresponding members (Alex Walker/Glen Pearson) <b>CARRIED</b></p> <p><b>Correspondence/Announcements</b> - none</p> <p><b>MOTION:</b> To approve the minutes of May 20, 2020. (Lynda Laskey/Tara Pegg) <b>CARRIED</b></p> <p><b>Business Arising –</b></p>	
2. Moving in the Spirit	<p><b>Minister’s Report</b> No report</p> <p><b>Committee/Group Updates re COVID-19</b> The building is closed until further notice. Below is an update of what each committee is doing during this unique crisis.</p> <p><b>Faith Formation</b> – Mallory continues to work with dedication on providing children’s activities. Adult Education series continues. Looking forward to the announcement of a Director of Child, Youth and Family Ministries. The person has a September 1<sup>st</sup> start date. The Re-opening committee will examine the question of running a Summer Ministry. It was noted that while overnight camps are not to open, In-person day camps may operate following government guidelines. Pirie offered his services.</p> <p><b>Reaching Out</b> – Plans are to put the ppt of David Knoppert’s Lunch &amp; Learn on the website. Preliminary plans to plant the butterfly garden. Some households that do not have internet service would appreciate a CD of the service. Another option discussed was for people to dial-in to the service on Sunday via Zoom.</p>	



	<p>The question was raised as to developing a plan for how and when church activities could be reactivated: opening the church office; accepting rentals; small group meetings. Reference was made to the report from Pirie distributed prior to the meeting.</p> <p>Glen shared knowledge from his involvement with the city and local Health Unit. Businesses are pressuring decision makers to open, as many are suffering and may not recover if isolation measures continue. It is more serious than is being acknowledged. There is a worry that a second phase will have a greater impact on the economy and on activities and lives.</p> <p>Extensive changes will need to occur for Wesley-Knox. The group was challenged to re-imagine activities (ex: new service format, new communion model)</p> <p>There is a need to establish a smaller committee to coordinate the reopening, which would develop a specific plan. The plan would also include on going monitoring and recommending adjustments as required/needed.</p> <p>Membership and the reasons for inclusion were discussed:</p> <ul style="list-style-type: none"> <li>• the Minister</li> </ul> <p>and a representative from</p> <ul style="list-style-type: none"> <li>• Spiritual Life (which manages the services)</li> <li>• R&amp;R (property (rentals, use of space, activities)</li> <li>• M&amp;P (represent interest of staff)</li> <li>• Faith Formation (Sunday School, Youth and children)</li> <li>• Reaching Out (Out of the Cold and Sunday Breakfasts)</li> <li>• Leadership Council</li> </ul> <p>As per the advice of UCC, the recommendation to partner with one or two churches – to share resources and approaches – was encouraged. Stronger churches would support weaker churches. This relationship could establish a communication pathway, if amalgamation was the result of changes.</p> <p>A team is to be established from within the Emergency Planning Committee (EPC) to establish and monitor a plan. All members of the EPC are to review the Terms of Reference for the team.</p>	<p>John M to rework the terms of reference and share</p>
<p>4. Moving Out Into God’s World</p>	<p>The meeting adjourned at 8:27 pm with a closing prayer from Pirie.</p>	
<p><b>Future Meeting Dates:</b></p>	<p>Wednesday Jun 17 7:00 pm Leadership Council  Wednesday Jun 24 7:00 pm Emerg Planning Ad Hoc Tentative</p>	