

**Minutes of Wesley-Knox Leadership Council Meeting  
Wednesday, June 17 2020 at 7:00 pm**

In Attendance: Topher Beck, Sheila Carson, Jen Cline, Bob Hahn, John McFall (Chair), Rev Pirie Mitchell, Glen Pearson, Tara Pegg, Alex Walker

Absent: Lynda Laskey

Attachments: Minutes of May 27, Terms of Reference for Reopening Committee, LMHU Guidelines for Churches, Memo re Gathering of Stats

Item	Summary	Action
1. Gathering, Growing and Grounding	<p>John McFall opened the meeting at 7:06 pm. The meeting was conducted via Zoom. Pirie led the group in a prayer.</p> <p><b>MOTION:</b> to make everyone in attendance be corresponding members (Alex Walker/Topher Beck) <b>CARRIED</b></p> <p><b>Correspondence</b> - none</p> <p><b>MOTION:</b> To approve the minutes of May 27 2020. (Alex Walker/Glen Pearson) <b>CARRIED</b></p> <p><b>Business Arising</b> – Members for the Search committee to fill the Treasurer and Bookkeeper positions are being determined. Work should being shortly.</p>	
2. Today's Tasks	<p><b>Search Committee Update</b>  <b>MOTION:</b> to to dissolve the Adhoc Search Committee, acknowledging the successful completion of tasks assigned. Appreciation was expressed for the committee's diligence and commitment. (Alex Walker/Topher Beck) <b>CARRIED</b></p> <p>Discussion took place as to when to establish a search committee to hire a minister. The intent is to collect names so work would get underway in the fall.</p> <p><b>Minister's Report</b>            Rev Pirie has received requests from certain individuals to send copies of the sermon with the newsletter. Leadership Council supported this action. Pirie also identified a need to investigate whether Wesley-Knox has license to share music used in our virtual services.</p> <p><b>Treasurer's Report</b> no report necessary.</p> <p><b>Committee Liaison Reports</b>  <b>Resources &amp; Renewal</b> – Building checks continue – identifying items needing attention. The intention is to look like the building is "lived in".</p>	<p>John to place a note in the newsletter to invite interested persons to submit interest to sit on the new Search Committee.</p> <p>Pirie to place a note in the newsletter announcing that individuals wanting a copy should contact the office</p> <p>Sheila to check with Karen about license for music.</p>

	<p><b>Spiritual Life</b> – no update</p> <p><b>Trustees</b> – no update</p> <p><b>Reaching Out</b> – Carrying activities over the summer, although no meetings planned. They are considering hosting a technology device recycling collection. Affirm &amp; Inclusivity has met. Mallory Brennan offered to sit on the Re-opening committee.</p> <p><b>M&amp;P</b> – Marian Hearn offered to sit on the Re-opening Committee. Mention was made of the need to consider the additional workload and time imposed on the staff as we re-open. There was a recommendation to hold a special memorial service (celebration of life) for those who have passed away, when services resume.</p> <p><b>Faith Formation</b> – A study of the parables is being planned as an adult education program for the fall.</p> <p><b>MOTION:</b> to give Pirie permission to take a 2-week study leave to prepare manuscripts for a study group this fall. (Tara Pegg/Alex Walker) <b>CARRIED</b></p> <p>There has been some discussion about offering a Vacation Bible Study (VBS) virtually this summer. It was suggested that a survey should be conducted to gauge interest. There is a need for staff to prepare for the fall and when Dan Leaver assumes his duties.</p> <p><b>Community Life</b> – Attempts are still being made to meet virtually. Pastoral Care needs to document their work. The need for a Chair was expressed.</p> <p><b>UCW</b> – Received a letter acknowledging their con</p> <p>Discussion took place regarding the memo from Arlene requesting stats. Committees to determine how to collect the stats. Further explanation can be provided if necessary.</p>	<p>Glen to share the suggestion to the committee</p> <p>Alex to discuss with Lin Olson.</p> <p>Liaisons to share memo with committees.</p>
<p>3. Today's Tasks</p>	<p><b>Establishment of Reopening Committee</b></p> <p>The document detailing the Terms of reference was reviewed. A target open date could be determined. It was recommended that we place an update in the newsletter to let the congregation Leadership Council is addressing the reopening. There is an intention to deliberate options and plan carefully. The newsletter item will invite congregants to participate – especially those with special skills. Lessons from the Emergency Committee should be passed along to the new committee. The Emergency Planning Committee could be called upon in the future if the need arises.</p> <p><b>MOTION:</b> to accept the terms of reference for the Reopening Committee (Glen Pearson/Topher Beck) <b>CARRIED</b></p>	<p>Tara to write up a blurb for the newsletter.</p>

4. Looking Ahead	<p><b>MOTION:</b> to go in camera at 8:22 pm (Tara Pegg/Topher Beck)  <b>CARRIED</b></p> <p>Pirie recused himself.</p> <p><b>MOTION:</b> to go out of camera 8:47 pm (Tara Pegg/Topher Beck)  <b>CARRIED</b></p> <p>Leadership Council suggested there be opportunities provided for Pirie to meet congregants such as: a social, a coffee time, attend a YouthQuest meeting.</p>	
5. Moving Out Into God's World	Recap/Assignments	
6. Adjournment	The meeting adjourned at 9:03 pm with a closing prayer from Pirie.	
<b>Future Dates:</b>	<p><b>Meetings</b>      Wednesday Aug 19 7:00 pm Leadership Council  Wednesday Sep 16 7:00 pm Leadership Council</p>	

DRAFT