

**Minutes of Wesley-Knox Leadership Council Meeting
Wednesday, August 19 2020 at 7:00 pm**

In Attendance: Topher Beck, Sheila Carson, Jen Cline, Lynda Laskey, John McFall (Chair), Rev Pirie Mitchell, Tara Pegg, Alex Walker, Chris Mortlock (Guest)

Absent: Bob Hahn

Attachments: Minutes of June 17, Jul 2, Aug 4; Reopening Committee Report, Electronics Recycling Proposal

Item	Summary	Action
1. Gathering, Growing and Grounding	<p>John McFall opened the meeting at 7:01 pm. The meeting was conducted via Zoom. Pirie led the group in a prayer.</p> <p>MOTION: to make everyone in attendance be corresponding members (Lynda Laskey/Alex Walker) CARRIED</p> <p>Correspondence – Resignation from Glen Pearson was received MOTION: To accept Glen’s resignation and recognize his contribution to Leadership Council. (Topher Beck/Jen Cline) CARRIED</p> <p>Alex will assume the Liaison role for Faith Formation. The Liaison Role for Community Life is unfilled. Nominations committee will be tasked with securing a Chair for Community Life. Discussion took place to find a church member to backfill Glen’s seat on the Leadership Council.</p> <p>MOTION: To approve the minutes of June 17, July 2 and Aug 4 2020. One minor change was made to page 2 of the June 17th minutes (“con” to contributions) (Alex Walker/Tara Pegg) CARRIED</p> <p>Business Arising – to be addressed within the agenda</p>	John to approach certain members
2. Today’s Tasks	<p>Minister’s Report Rev Pirie expressed enthusiasm for the arrival of Dan Leaver and working with a colleague. He is interested in gathering input and discussion from various persons regarding the planning of worship/trying different things.</p> <p>Treasurer’s Report Bob Hahn forwarded a report via email. Questions to be forwarded to Bob Hahn.</p> <ul style="list-style-type: none"> • Is Wesley-Knox eligible for the Emergency Wage Subsidy? <p>Committee Liaison Reports Resources & Renewal Givings envelopes are no longer numbered/assigned to a particular member. Savings to be realized from ordering less often. Leadership Council supports this initiative.</p>	Topher to communicate with Arlene and the Committee.

	<ul style="list-style-type: none"> • Re-opening committee is going to survey the congregation shortly as to: their intention in attending in-person; whether children would be attending Sunday School. Hard copies to be sent to those without email. • Summer hours schedule for staff ends Friday August 21. <p>Spiritual Life – Committee is focusing on re-opening protocols for worship in the sanctuary. Further details to be worked out. Virtual worship to continue for the next month. Participants in worship were arranged for the coming months.</p> <p>Trustees – nothing to report</p> <p>Reaching Out – Mallory Brennan sent our materials re Affirm & Inclusivity. The proposal for the hosting of an electronic recycling collection was discussed – noting COVID-19 protocols were addressed. All dates being considered were acceptable. Tony Haworth to be the main organizer of the event.</p> <p>MOTION: To approve the Electronic Recycling Project to take place in September. (Jen Cline/Alex Walker) CARRIED</p> <p>M&P – nothing to report</p> <p>Faith Formation – Some Adult Education events to take place in the fall. Plans are underway to welcome Dan Leaver. He will be invited to the September Leadership Council meeting.</p> <p>Community Life – no report</p> <p>UCW – none</p> <p>Region Newsletters from the region about Re-opening considerations are valuable. Joyce Payne is retiring as President. Next meeting to take place in October. Alex to provide a report following the meeting.</p>	<p>Jen to let Tony Haworth know.</p>
<p>3. Today's Tasks</p>	<p>Reopening Committee Chris Mortlock joined the meeting. The report detailing the opening stages was discussed. In particular, Stage 1 was explored – staff working in the church starting August 24. Suggestions from Leadership Council:</p> <ul style="list-style-type: none"> • Stage 1 – Insurance questions: security checks should still occur. No to Q2 and Q3. • Stage 1 – Persons meeting with Pirie may want not want to log in for privacy reasons. Pirie will keep names for contact tracing persons. • Stage 1 – Main floor washrooms should be available. • Stage 2 - Plan should reflect other W-K groups that aren't "committees" (Groups, teams, etc...) • Stage 2 - There should be mention of making accommodation to host meetings/gatherings to include 	

	<p>participants that opt for in-person and remote attendance.</p> <p>MOTION: to accept the concepts and strategies for Stage 1 as detailed in the Reopening Committee V.2 document (Lynda Laskey/Topher Beck) CARRIED</p> <p>A further recommendation was made that details in Stage 3 should contain plans for scaling back to Stage 2, Stage 1 or closure. Chris assured LC that transition through the stages will be slow and cautious.</p> <p>Chris spoke to budgetary needs related to conducting an intensive clean/sanitation prior to Stage 2. The budget would cover outside expertise, training of Wesley-Knox staff and volunteers and cleaning/sanitizing (mid-August to mid-September). Banked time and volunteers may reduce the labour costs. Benefits of training will ensure future proper protocols.</p> <p>MOTION: to approve a budget of \$4000 for reopening covering Stage 1 and prep for Stage 2 (Alex Walker/Lynda Laskey) CARRIED</p>	
4. Looking Ahead	<p>Search for a Minister – A notice will be placed in the Newsletter to seek volunteers for the Search committee. John will draft Terms of Reference.</p> <p>Search for a Treasurer – Discussion deferred to the September meeting</p> <p>Congregational Meeting – Considerations:</p> <ul style="list-style-type: none"> • Zoom or in-person • Date – late October or early November (3-weeks notice is required) • Pandemic situation will determine type of meeting • Further discussion at the September meeting 	John to implement these actions.
5. Moving Out Into God’s World	Recap/Assignments	
6. Adjournment	The meeting adjourned at 9:20 pm with a closing prayer from Pirie.	
Future Dates:	<p>Meetings Wednesday Sep 16 7:00 pm Leadership Council</p> <p> Wednesday Oct 21 7:00 pm Leadership Council</p> <p> Wednesday Nov 18 7:00 pm Leadership Council</p>	