

Wesley-Knox United Church
Monday, January 4, 2021. 7:00 PM
Resources & Renewal Committee Minutes

Item	Outcomes
<p>In Attendance: LC-Leadership Council Rep. T-Treasurer FT-Finance Team PT-Property Team PU-Property Use Team ST-Stewardship Team EO-Ex-officio member TB-Trustee Board</p>	<p>Cathie Banks[M&P], Topher Beck[LC], Neil Eadie[PT], Donna Fraleigh, Bob Hahn[T], Marg Henderson[PU], Sheila LeClair[C], Ted Leitch, Marilynne McNeil[TB], Rev Pirie Mitchell[EO], Chris Mortlock, Ron Olson</p>
<p>Regrets</p>	<p>Bill Bright, Bill Jacklin,</p>
<p>Approval of Minutes December 7, 2020</p>	<p>Minutes approved as presented. Mortlock/Banks</p>
<p>Update on Congregation Communications</p> <ul style="list-style-type: none"> • Bob Hahn insertion into Newsletter • Sheila L. insertion into Newsletter • Consideration of regularity and content of communications – monthly? Weekly? Quarterly? 	<p>Both Sheila and Bob have put (brief) financial updates in editions of the December News Letter. Going forward a statement of “Givings vs Expenses” will be published weekly (?). As well, each month, one team from R&R will provide an update beginning with Property (C Mortlock) 4th week in January then Stewardship (D Fraleigh) 4th week in February.</p>
<p>Reopening Committee – Chris Mortlock, John McFall, Bob Hahn (re: Financial Implications)</p> <ul style="list-style-type: none"> • Update • Are additional resources needed to support virtual services 	<p>C Mortlock reported that the Re-Opening Committee does not currently need additional resources of any sort.</p>
<p>Leadership Council – Topher Beck, John McFall</p> <ul style="list-style-type: none"> • Update 	<p>The possibility of Live Streaming church services will be discussed at the next LC meeting. The date and format of the AGM will be discussed/determined by LC. LC will use Bob’s first draft (copy attached) to initiate discussion on the 2021-22 budget.</p>
<p>Property Team – Neil Eadie, Chris Mortlock</p> <ul style="list-style-type: none"> • Update <p>Requests/issues brought forward and still outstanding:</p> <ul style="list-style-type: none"> • Property Team development of record for items requiring ongoing maintenance, dates of maintenance, etc. • Improved record keeping process and training for keyholders/security code holders 	<p>The water in the heating system is dirty. The cause is unclear (lol). A filtration system will be added. Approximate cost: \$1K The exterior ‘push plate’ opener for the east (parking lot) door is defective. It is to be repaired in the coming week.</p>
<p>Ministry & Personnel – Cathie Banks</p> <ul style="list-style-type: none"> • Update • Proposal from Arlene re: laptop 	<p>Bill Jacklin, custodian, now has a 14 hour work week. No plan to increase his hours. Arlene proposes waiting until the release of new purpose-developed</p>

O/S	software for our “givings system” before making a final decision on a laptop purchase. Features of the software may make the laptop redundant
Property Use Team – Marg Henderson • Update	Nothing to report.
Trustees – Marilynne McNeil • Update	Nothing new to report
Finance Team – Bob Hahn • Budget	Bob provided a first draft of the 2021-2022 budget with comments (enclosed). All members received copy. Thank you Bob. Your skills are obviously unrivaled. He cautioned that this document is “very preliminary” and that much needs to be done to separate ‘fact from fiction’ on the way to arriving at the final document for the AGM.
Envelope Secretary – Rob Reid • Update	The new envelopes are now in use. Rob has been doing bank deposits the 2 nd Tuesday of each month.
Stewardship Team	The urgent need for committee members still exists. Shawn Spicer has resigned from R&R/ST. Donna Fraleigh will prepare a brief commentary on Stewardship for inclusion in the News Letter (fourth week in February)
New Business	
Next Meeting	Will be via Zoom. February 1, 2021 at 7pm via Zoom