

WESLEY-KNOX UNITED CHURCH
Spiritual Life Committee Meeting
Thursday, November 4, 2021 at 7:00 PM

MINUTES

This meeting took place in the Centennial Parlour, as well as online via Zoom for the committee members who could not attend in person.

Present: Mike Beck (*Interim Chair*), Kathey Coates (*Secretary*), Ann Stokes, Dan Leaver, Cindy Milne-Wren, Lynda Laskey (*Leadership Liaison*), and Vivienne Wardle

Regrets: Jason Taylor, Karen Schuessler, Glen Pearson, Jane Roy, Mallory Brennan, and Sheila Carson

Welcome: Mike Beck welcomes Cathie Banks as a guest to tonight's Spiritual Life Committee meeting.

Devotional Reading: Vivienne Wardle

1. **Past Meeting Minutes for Approval:** The minutes of the October 7th meeting were approved by the committee members.

2. **Past Services:**

Oct. 3rd: **WORLD WIDE COMMUNION. Worship Team:** Rev. Camillia LaRouche, Dan Leaver, Margo Bettger-Hahn, Lynda Laskey

Music Team: Karen Schuessler, Tony Haworth (*Hymn Leader*)

Oct. 10th: **THANKSGIVING SUNDAY. Worship Team:** Glen Pearson, Sheila LeClair, Dan Leaver, Hannah Haworth

Music Team: Karen Schuessler, Senior Choir, Brian Ratcliffe (*piano*)

Oct. 17th: **WORLD FOOD SUNDAY. Worship Team:** Chris Mortlock (LLWL), Dan Leaver, Sandra Fox

Music Team: Karen Schuessler, Senior Choir, Brian Ratcliffe (*piano*)

Oct. 24th: **Worship Team:** Chris Mortlock (LLWL), Sophie Beck, Jen Paterson

Music Team: Karen Schuessler, Senior Choir, Brian Ratcliffe (*piano*)

Oct. 31st: **Worship Team:** Chris Mortlock (LLWL), Mallory Brennan, Michael Cottam

Music Team: Karen Schuessler, Senior Choir, Brian Ratcliffe (*piano*)

Comments: -Communion went well. The tape on the top wrapper really helped with opening the communion kit.
 -October 31st church service with Halloween costumes was fun.
 -It is great to have the choir singing in church again.
 -Paul and Cindy Stewart did a beautiful job with the Thanksgiving worship service decorations.

3. Upcoming Services / Pulpit Supply:

- Nov. 7th: **REMEMBRANCE SUNDAY.** Glen Pearson (*Speaker*), Sheila Carson (*Worship Leader*), Dan Leaver, Liz Dunlop (*Scripture Reader*), Margaret Ryan (*Memorial Poem*), Karen Schuessler, Brent Sterner (*trumpet*), Brian Ratcliffe (*piano*)
- Nov. 14th: Glen Pearson (*Speaker*), Jane Roy (*Worship Leader*), Kim Eyre (*Scripture Reader*)
- Nov. 21st: "Reaching Out" Committee
- Nov. 28th: **ADVENT 1.** Glen Pearson (*Speaker*), Trevor Johnson (*Worship Leader*), Cindy Milne-Wren (*Scripture Reader*), Advent Candle Lighters: TBA

See "Sunday to Sunday Planner" for details of upcoming services.

4. Re-Opening Committee Report: Vivienne Wardle

- WK is now requiring that those attending gatherings, meetings, concerts etc. will show proof of their double vaccination to the person in charge of the group. This only needs to be shown once, not at every meeting.
- The chairperson will sign in the binder with the committee name. The chairperson will keep a record of those who attended each meeting.
- The Reopening Committee is sending out a survey to the congregation asking for their opinion on requiring proof of double vaccination for attendance to church services.
- Until/if proof of double vaccination is implemented for a worship service, we will leave the sanctuary pews roped off as currently, in order to provide social distancing.
- When there is a concert (eg KSS, Christmas Concert), all attendees, choirs, ushers, leaders will have to show proof of double vaccination and the ropes will be removed to make seating easier. The ropes will need to be replaced for the Sunday service the next day. If the decision is to require proof of double vaccination for worship services, then the pew ropes will be taken off permanently.
- Committee chairpersons will receive a letter from the Reopening Committee concerning their responsibilities to ensure as good ventilation as possible - including opening windows, turning on fans - in the meeting rooms. At the end of the meeting it is very important that all windows are closed, fans turned off etc.
- There is a good possibility for live-streaming the Christmas Eve service without having to hire an outside person. Only one more piece of equipment is required and it is not overly expensive. John McFall will be zooming the congregational meeting and that will be a good test of our live system.
- Offertory - We can use offertory plates, we don't need to continue to use the box. If we ask people to make their offering as they enter the church, then we could have the plates brought to the altar for the blessing, and then locked away - as we did in the past. The ushers would bring the plates up for the blessing.

5. New Business:

- **Supply Minister Update – Cathie Banks:** Cathie informed us that a full-time supply minister has been hired. The supply minister will start on December 1, 2021. Their contract is for six months with the option to renew up to eighteen months. John McFall will make an

announcement and provide details on November 7th at the Congregational Meeting. The supply minister will meet with Arlene Roberts, Dan Leaver, JD Brophy, and Chris Mortlock during the week of November 15th. With the hiring of the supply minister, changes will need to be made to the "Sunday to Sunday Planner" with regards to the worship services. A copy of tonight's meeting minutes will be sent to the new supply minister, as well as an invitation to attend the next Spiritual Life Committee meeting.

Usually communion is held on Advent 1. This committee wondered if we could have communion on December 5th instead, sharing a meal together and celebrating the arrival of our new supply minister.

- **Offertory – Vivienne Wardle:** We can now use the offering plates instead of the cardboard box. People will be asked to place their offering in the offering plate when they enter the church. We will have two ushers take the plates to the altar for the blessing, and then take away to be locked in the safe, as we did in the past. A motion was passed by all committee members to use the offering plates and take the plates to the altar. This will start on November 14th.
- **Livestreaming Christmas Eve Services Update – Dan Leaver:** Dan indicated that Wesley-Knox will livestream our Christmas services using Zoom without hiring an outside livestream supplier. The church needs to buy one more piece of equipment, which it is not overly expensive. John McFall will zoom the November 7th Congregational Meeting, and this will be a good test of our livestream system.
- **Christmas Eve Services – 7:00 PM & 10:00 PM:** Both services will be in-person worship service along with livestreaming. Chris Mortlock and Dan Leaver will conduct the 7:00 PM service. Chris Mortlock will conduct the 10:00 PM service with no communion. These arrangements could change following the meeting between the supply minister and Chris & Dan.
- **Night Passed Service for 12-Step Program participants, December 19th at 7:00 PM:** Chris Mortlock will be conducting this service. The arrangements could change following the meeting between the supply minister and Chris.
- **Advent Candle Lighters:** Mike Beck and Ann Stokes will contact the following families to ask if they would be the Advent Candle Lighters.

Advent 1, Nov. 28/21: Alex, Sydney, & Violet Walker

Advent 2, Dec. 05/21: Aimee Fehlner, JD, Renee, & Gareth Brophy

Advent 3, Dec. 12/21: Megan, Alex, John, & Eve Papadakos

Advent 4, Dec. 19/21: Jen Cline, Kelly & Mike Melville

6. Business Arising:

- **Sanctuary Candles:** New white candles have been ordered for the communion table in the sanctuary. We are still waiting for the order to arrive. Arlene Robert has sent an email to the vendor to inquire about the delivery status.

7. Other Business:

- **Various Church Committees Conducting a Worship Service – “Leadership Council”:** It was decided to have the Leadership Council to conduct their service when the new supply minister is on a leave, i.e. study leave. We will discuss with the new supply minister.

8. Devotional / Reflection Reading: Kathey Coates has volunteered to do the next devotional reading.

9. Next Meeting Date: December 2, 2021 at 7:00 PM

10. Blessing/Closing Prayer: Dan Leaver